

DOCUMENTS TO SUBMIT

Updated in November, 2010

Documents to be prepared by applicants.

1. Application for Admission (Printed form provided by our school)
2. Personal History (Printed form provided by our school)
Please fill out the details in sequence. Please do not skip any career in your past. Please describe the purpose of your studying in Japan clearly as well as your future planning.
3. Photos(4.5cm x 4.5cm taken within 6 months of application, 7 copies)
4. Diploma of your last school (original)
In case that you are currently working and/or you were working before the certificate of employment is required.
5. Diploma or certification from Japanese Language Institute (if you ever enrolled in your country)
6. Copy of Passport

Documents to be prepared by the financial supporter

1. Document for Supporter (Printed form provided by our school)
2. Registration copy of your family. issued by the municipal authority.
Family relationship between the supporter and the applicant have to be confirmed by the registration copy.
3. Financial Confirmation—the supporter's capability and responsibility for the all expense during the applicant's stay in Japan.
 - a. Certificate of employment by the employer. In case of the owner of self-supporting business, copy of its registration in municipal office and the tax payment record is required.
 - b. Certificate of balance of bank account under the name of the supporter.
 - c. Certificate of Income issued by the employer. It should be have the annual income amount, the company's address and contact telephone number.

国際日本語学院

〒103-0007 東京都中央区日本橋浜町 3-36-4
The International Institute of Japanese Language

Others

1. Applicants who have graduated from the last school for more than 5 years must fill in the form of **Over 5 Years After Graduation** to clarify the reason.
2. Applicants who visited or stayed in Japan before have to provide the copy of records of entry into Japan and departure from Japan.

Application Fee

20,000(Twenty thousand) JPY